

WORK DISTRIBUTION IN CABINET SECRETARIAT (as on 21.09.2023)

Shri. Rajiv Gauba, Cabinet Secretary		
Shri Pradip Kumar Tripathi, Secretary (Coordination)	Shri Mukhmeet Singh Bhatia, Chairperson, NACWC	Shri Swagat Das, Secretary (Security)
Shri. Ashutosh Jindal, Additional Secretary	Shri. S.G.P. Verghese, Joint Secretary (in-situ)	Cabinet and Cabinet Committees, Working Group of Ministers (WGoM), Election Commission, NITI Aayog.
	Ms. Anita Tripathi, Director	Resources Ministry of Power, Ministry of Coal, Ministry of Environment, Forest and Climate Change, Ministry of Petroleum and Natural Gas, Ministry of New and Renewable Energy, Ministry of Mines.
	Ms. Anita Tripathi, Director [through Shri. S.G.P. Verghese, Joint Secretary (in-situ)]	Work relating to Council of Ministers, Govt. of India (Transaction of Business) Rules, 1961, Govt. of India (Allocation of Business) Rules, 1961, Sectoral Group of Secretaries (SGoS), Gram Swaraj Abhiyaan, Reforms, Aspirational Districts Programme (ADP).
	Shri. Sarwesh Kumar Arya, Director	Administration, General Section, Computer Cell, Official Language, Library, Canteen.
Shri Satendra Singh, Additional Secretary	Ms. Sweta Mohanty, Deputy Secretary	Security and Foreign Affairs Ministry of Defence, Department of Military Affairs, Department of Defence, Department of Defence Production, Department of Ex-Servicemen Welfare, Department of Defence Research and Development, Ministry of External Affairs, Ministry of Home Affairs, Department of Border Management, Department of Internal Security, Department of States, Department of Official Language, Department of Home, Department of Jammu, Kashmir and Ladakh Affairs, Department of Space, Department of Atomic Energy
Shri. Puneet Kansal, Additional Secretary	Ms. Mrunmai Shashank Joshi, Deputy Secretary	Commerce & Industries Department of Commerce, Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Heavy Industries, Ministry of Micro, Small and Medium Enterprises (MSME), Ministry of Steel, Ministry of Textiles, Ministry of Tourism, Ministry of Labour and Employment, Department of Chemicals & Petro-Chemicals.

		<p>Rural and Agriculture Department of Agriculture and Farmers Welfare, Department of Agricultural Research and Education, Ministry of Cooperation, Department of Animal Husbandry & Dairying, Department of Fisheries, Department of Consumer Affairs, Department of Food and Public Distribution, Department of Fertilizers, Ministry of Food Processing Industries, Department of Rural Development, Department of Land Resources, Ministry of Panchayati Raj, Department of Water Resources, River Development and Ganga Rejuvenation, Department of Drinking Water and Sanitation.</p>
Shri. Rohit Kumar, Additional Secretary *	Shri. Niranjan C. C., Director	<p>Welfare Department of Social Justice and Empowerment, Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Minority Affairs, Ministry of Women and Child Development, Ministry of Tribal Affairs.</p> <p>Technology Department of Biotechnology, Department of Science and Technology, Ministry of Earth Sciences, Department of Scientific and Industrial Research, Ministry of Electronics and Information Technology (MEITY), Department of Telecommunications, Office of the Principal Scientific Adviser.</p>
Shri. Srikant Nagulapalli, Joint Secretary	Shri. Deepak Mathews, Director	<p>Finance & Economy Department of Financial Services, Ministry of Corporate Affairs, Department of Investment and Public Asset Management (DIPAM), Department of Economic Affairs, Department of Expenditure, Department of Revenue, Ministry of Statistics and Programme Implementation, Department of Public Enterprises.</p> <p>Global Tender Enquiry Cell.</p> <p>Infrastructure Ministry of Civil Aviation, Ministry of Ports, Shipping and Waterways, Ministry of Road Transport and Highways, Ministry of Railways, Ministry of Housing and Urban Affairs.</p> <p>DBT Mission</p>
Ms. Kavita Singh, Joint Secretary	Ms. Smita Sarangi,	Work relating to Appointments Committee of

	Director	the Cabinet (ACC), Department of Personnel and Training, Department of Administrative Reforms and Public Grievances, Department of Pensions & Pensioners Welfare.
Shri Virendra Mittal, Joint Secretary#	Shri Niranjan C.C., Director	Social Department of Higher Education, Department of School Education and Literacy, Department of Health and Family Welfare, Department of Health Research, Ministry of Skill Development and Entrepreneurship, Ministry of Culture, Ministry of AYUSH, Department of Pharmaceuticals, Department of Youth Affairs, Department of Sports.
		Governance Ministry of Information and Broadcasting, Ministry of Parliamentary Affairs, Ministry of Development of North Eastern Region (DONER), Department of Posts, Department of Legal Affairs, Legislative Department, Department of Justice.
Shri. S.G.P. Verghese, Joint Secretary (in-situ) *		Vigilance & Complaint Cell (VCC)
Shri. Saurabh Kumar Tiwari, Joint Secretary * (Additional Charge)		Directorate of Public Grievances
Shri. Srikant Nagulapalli, Joint Secretary *		Global Tender Enquiry Cell
Shri. Saurabh Kumar Tiwari, Joint Secretary *		Direct Benefits Transfer (DBT) Mission
Shri. Saurabh Kumar Tiwari, Joint Secretary * (Additional Charge)		National Authority for Chemical Weapons Convention (NACWC)
Smt. D Sai Amutha Devi, Joint Secretary * *		Office of Secretary (Security), North Block

* The officers report to Secretary (Coord)

** The officer reports to Secretary (Security)

#JS (VM) will submit files related to Governance (SGoS 9) through Secretary (Coord)

Section-wise/ State-wise work distribution

S.No.	AS/JS	Director/DS	Section	States/UTs
1.	Shri Satendra Singh	Ms Sweta Mohanty	TS Cell	1. Jammu and Kashmir 2. Ladakh 3. NCT of Delhi 4. Chandigarh 5. Andaman & Nicobar 6. Dadra & Nagar Haveli and Daman and Diu 7. Lakshdweep 8. Puducherry
		Ms. Mrunmai Shashank Joshi	Section - CA-III	1. Jharkhand 2. West Bengal 3. Uttar Pradesh 4. Bihar
2.	Shri Puneet Kansal	Ms. Mrunmai Shashank Joshi	Section - CA-V	1. Haryana 2. Uttarakhand 3. Himachal Pradesh 4. Maharashtra 5. Gujarat 6. Punjab
3.	Shri. Rohit Kumar	Shri.Niranjan CC	Section-CA-III	1. Rajasthan 2. Madhya Pradesh 3. Chhattisgarh 4. Odisha
4.	Shri. Srikant Nagulapalli	Shri. Deepak Mathews	Section - CA-IV	1. Telangana 2. Goa 3. Kerala 4. Andhra Pradesh 5. Karnataka 6. Tamil Nadu
5.	Shri Virendra Mittal	Ms. Sweta Mohanty	TS Cell	1. Arunachal Pradesh 2. Assam 3. Manipur 4. Tripura 5. Nagaland 6. Meghalaya 7. Mizoram 8. Sikkim