

**WORK DISTRIBUTION IN CABINET SECRETARIAT (as on 15.11.2021)**

<b>Shri Rajiv Gauba, Cabinet Secretary</b>		
<b>Shri Manoj Kumar Parida, Chairman NACWC</b>	<b>Shri Praveen Kumar Srivastava, Secretary Coordination</b>	<b>Shri Sudhir Kumar Saxena, Secretary Security</b>
Shri. Alkesh Kumar Sharma, Additional Secretary	Shri Puru Gupta, Director	<b>Commerce &amp; Industries</b> Department of Commerce, Department of Heavy Industry, Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Micro Small and Medium Enterprises (MSME), Ministry of Steel, Ministry of Textiles, Ministry of Tourism, Ministry of Labour and Employment, Department Of Chemicals & Petro-Chemicals
	Shri. Niranjan Chandrashekhar Cheriyamane, Deputy Secretary	<b>Infrastructure</b> Ministry of Civil Aviation, Ministry of Ports, Shipping and Waterways, Ministry of Road Transport and Highways, Ministry of Railways, Ministry of Housing and Urban Affairs,  <b>DBT Mission</b>
Shri. Pankaj Agrawal, Additional Secretary	Shri. Ashutosh Jindal, Joint Secretary	Work relating to Council of Ministers, Govt. of India (Transaction of Business) Rules,1961, Govt. of India (Allocation of Business) Rules,1961, Cabinet and Cabinet Committees.
	Shri. S.G.P. Verghese, Joint Secretary (in-situ)	Work relating to NITI Aayog, Election Commission, Working Group of Ministers (WGoM).
	Shri. Bhaskar Das Gupta, Joint Secretary (in-situ)	Work relating to Sectoral Group of Secretaries (SGoS), Aspirational Districts Programme (ADP), Gram Swaraj Abhiyaan, Reforms.
	Shri. Niranjan Chandrashekhar Cheriyamane, Deputy Secretary	<b>Social</b> Department of Higher Education, Department of School Education and Literacy,

		<p>Ministry of Skill Development and Entrepreneurship, Ministry of Culture, Ministry of AYUSH, Department of Pharmaceuticals, Department of Youth Affairs, Department of Sports. Department of Health and Family Welfare, Department of Health Research.</p>
<p>Smt. Anuradha Thakur, Additional Secretary</p>	<p>Shri. Sibi Chakkravarthy M., Deputy Secretary</p>	<p><b>Rural and Agriculture</b>  Department of Agriculture and Farmers Welfare, Department of Agricultural Research and Education, Department of Animal Husbandry &amp; Dairying, Department of Fisheries, Ministry of Cooperation, Department of Consumer Affairs, Department of Food and Public Distribution, Ministry of Food Processing Industries, Department of Fertilizers, Department of Rural Development, Department of Land Resources, Ministry of Panchayati Raj, Department of Water Resources, River Development and Ganga Rejuvenation, Department of Drinking Water and Sanitation</p> <p><b>Finance &amp; Economy</b>  Department of Financial Services, Ministry of Corporate Affairs, Department of Investment and Public Asset Management (DIPAM), Department of Economic Affairs, Department of Expenditure, Department of Revenue, Ministry of Statistics and Programme Implementation, Department of Public Enterprises.</p>

Shri. Ashutosh Jindal, Joint Secretary	Shri. Bhaskar Das Gupta, Joint Secretary (in-situ)	<b>Resources</b> Ministry of Power, Ministry of Coal, Ministry of Environment, Forest and Climate Change, Ministry of Petroleum and Natural Gas, Ministry of New and Renewable Energy, Ministry of Mines.
	Shri. Sarwesh Kumar Arya, Director	Administration, General Section, Computer Cell, Official Language, Library, Canteen.
	Shri Puru Gupta, Director	CCS/CCPA
Shri. Sandeep Sarkar, Joint Secretary *	Shri Puru Gupta, Director	<b>Security and Foreign Affairs</b> Ministry of Defence, Department of Military Affairs, Department of Defence, Department of Defence Production, Department of Ex-Servicemen Welfare, Department of Defence Research and Development, Ministry of External Affairs, Ministry of Home Affairs, Department of Internal Security, Department of States, Department of Official Language, Department of Home, Department of Jammu-Kashmir and Ladakh Affairs, Department of Border Management, Department of Atomic Energy, Department of Space.
		<b>Governance</b> Ministry of Information and Broadcasting, Ministry of Parliamentary Affairs, Ministry of Development of North Eastern Region (DONER), Department of Posts, Department of Legal Affairs, Legislative Department, Department of Justice
		National Authority Chemical Weapons Convention (NACWC),
		R&AW

Dr. Amandeep Garg, Joint Secretary	Smt. Smita Sarangi, Deputy Secretary	<b>ACC Matters</b> Department of Personnel and Training, Department of Administrative Reforms and Public Grievances, Department of Pension & Pensioners Welfare.
Smt. Kavita Singh, Joint Secretary	Shri. Puru Gupta, Director	<b>Welfare</b> Department of Social Justice and Empowerment, Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Minority Affairs, Ministry of Women and Child Development, Ministry of Tribal Affairs.
		<b>Technology</b> Department of Biotechnology, Department of Science and Technology, Ministry of Earth Sciences, Department of Scientific and Industrial Research, Ministry of Electronics and Information Technology (MEITY), Department of Telecommunications
		<b>O/o PSA</b>
Smt. Kavita Singh, Joint Secretary *		Vigilance & Complaint Cell (VCC)
Smt. D Sai Amutha Devi, Joint Secretary **		Office of Secretary (Security), North Block
Shri. Saurabh Kumar Tiwari, Joint Secretary *		Direct Benefits Transfer (DBT) Mission
Dr. Sudhanshu Gupta, Joint Secretary #		National Authority for Chemical Weapons Convention (NACWC)
Dr. Sudhanshu Gupta, Joint Secretary* (Addl. Charge)	Shri. N.K. Wadhwa, Director	Directorate of Public Grievances
	Shri. Sunil Pant, Director	

\* The officers report to Secretary (Coord)

\*\* The officer reports to Secretary (Security)

# The officer reports to Chairman, NACWC

**Section-wise/ State-wise work distribution**

<b>S.No.</b>	<b>AS/JS</b>	<b>DS/Director</b>	<b>Section</b>	<b>States/UTs</b>
1.	Shri. Alkesh Kumar Sharma	Shri. Niranjn Chandrashekhar Cheriyanane	Section - CA-III	1.Madhya Pradesh 2. Jharkhand 3. West Bengal 4. Odisha 5. Uttar Pradesh 6. Chhattisgarh 7. Bihar
2.	Smt. Anuradha Thakur	Shri. Sibi Chakkravarthy M.	Section - CA-IV	1.Haryana 2. Rajasthan 3. Uttarakhand 4. Himachal Pradesh 5. Maharashtra 6. Gujarat 7. Punjab
3	Smt. Kavita Singh	Shri. Puru Gupta	Section - CA-V	1.Telangana 2. Goa 3. Kerala 4. Andhra Pradesh 5. Karnataka 6. Tamil Nadu
4	Shri. Sandeep Sarkar	Shri. Puru Gupta	TS Cell	1.Arunachal Pradesh 2. Puducherry 3. Andaman & Nicobar 4. Dadra & Nagar Haveli and Daman and Diu 5. Nagaland 6. Tripura 7. Chandigarh 8. Meghalaya 9. Sikkim 10. Assam 11. Lakshdweep 12. NCT of Delhi 13. Mizoram 14. Jammu and Kashmir 15. Ladakh 16. Manipur