

No.1/19/2/2014-Cab.  
GOVERNMENT OF INDIA/BHARAT SARKAR  
CABINET SECRETARIAT/MANTRIMANDAL SACHIVALAYA  
RASHTRAPATI BHAWAN

New Delhi, the 29<sup>th</sup> September, 2014

**OFFICE MEMORANDUM**

**Subject: Instructions regarding foreign travel by Ministers in the Union Government and Chief Ministers/Ministers in the State Governments/Union Territories.**

The undersigned is directed to refer to the Cabinet Secretariat O.M. No. 1/19/1/2010-Cab. dated 26.08.2010, on the above mentioned subject and to say that it has been decided to modify paragraph IV of the above instructions relating to visits of Chief Ministers/Ministers in the State Governments/Union Territories. The modified paragraph IV will be as follows:

**“(IV) Foreign Travel by Chief Ministers and Ministers of the State Government:**

(a) The Cabinet Secretariat and the Ministry of External Affairs should be kept informed of the proposed foreign visit, either official or private, of Chief Ministers and Ministers in the State Governments/Union Territories. However, prior political and FCRA clearances are mandatory.

(b) Further, while granting political clearance, Ministry of External Affairs will also stipulate that they would be kept informed of the visit(s) when the same is actually made.”

2. It is requested that the above modification in the existing procedure may please be brought to the notice of all concerned.

  
(Sanjukta Ray)  
Director  
Tel: 2379 2204

To

- (i) The Chief Secretaries to the State Governments/Union Territories.
- (ii) Secretary, Ministry of External Affairs.
- (iii) Secretary, Ministry of Home Affairs.
- (iv) Secretary, Department of Economic Affairs.

  
(Sanjukta Ray)  
Director

NOO: Copy to Prime Minister's Office (Shri Krishan Kumar, Director) with reference to their I.D. Note No. 4024153/PMO/2014-Pol-3570944 dated 24.09.2014.

  
(Sanjukta Ray)  
Director

NOO: Copy to (i) Secretary (C)  
(ii) JS(AVC)/JS(P)/JS(TKP)