



T. S. R. SUBRAMANIAN

मंत्रिमंडल सचिव
CABINET SECRETARY
NEW DELHI

August 21, 1995

D.O No. 21/1/7/95-Cab

Dear Secretary,

Prime Minister has desired that the following instructions should be followed with regard to tours in and outside the country:-

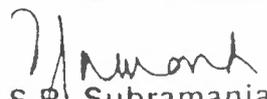
- (i) The Common Minimum Programme pledges to the people a 'Government that is representative, responsible and responsive'. It is necessary that the members of the Government are familiar with the problems of the people of the various regions of the country so as to be able to give necessary direction to the policies and programmes which address their special concerns. A new Government is also required to explain its policies and programmes to the people as also review their implementation. For both these reasons, it is necessary that Ministers tour various parts of the country extensively. It is generally seen that Ministers' visits are frequently focussed on their constituencies or home States and there is need to extend these to other parts of the country.

Travels abroad are expensive, both in terms of the time and the money spent on them and also cause disruption in work, and hence must be kept to the barest minimum. No doubt, certain visits are necessary and unavoidable; important international conferences and meetings of international organisations in which the country's representation is necessary fall in this category. Except for these, other travel abroad by Ministers should be undertaken only when these are inescapable. When Parliament is in session, foreign travels should, as far as possible, be avoided.

- (iii) A similar regime may operate in respect of foreign travel by officers which also need to be minimised and only the very essential travels authorised.

2. You may please bring the Prime Minister's instructions as above to the notice of Minister(s) in your Ministry/Department.

Yours sincerely,


(T.S.R. Subramanian)

To all Secretaries to Govt. of India
(by name)