

AJIT SETH



**मंत्रिमंडल सचिव
CABINET SECRETARY
NEW DELHI**

D.O. No. 1/19/2/2014-Cab.

September 26, 2014

Dear Secretary,

Prime Minister has, in the context of a proposal for deputation abroad, observed that *"the foreign as well as domestic tours of the Secretaries should be planned only if the Joint Secretary/Additional Secretary level officers are not likely to address the needs"*.

2. The above observations of the Prime Minister may kindly be kept in mind for strict compliance, while considering any proposal involving domestic and foreign tours, including as part of a delegation led by the Minister concerned.

With regards,

Yours sincerely,

(Ajit Seth)