

No.1/50/3/2015-Cab.
Government of India
Cabinet Secretariat
Rashtrapati Bhavan

Dated the 27th June, 2016

OFFICE MEMORANDUM

Subject: Inter-Ministerial Consultations – instructions reg.

Reference is invited to instructions issued by this Secretariat from time to time wherein each Ministry/ Department has been advised to circulate the proposals for consideration of Cabinet/ Cabinet Committees to all the Ministries/Departments concerned, whose business is likely to be impacted by the proposal, and that the entire process of consultations be completed in two weeks' time.

2. These instructions flow from the provisions of Rule 4 of the Government of India (Transaction of Business) Rules, 1961 which, *inter alia*, stipulate that when the subject of a case concerns more than one department, no decision be taken or order issued until all such departments have concurred, or, failing such concurrence, a decision thereon has been taken by or under the authority of the Cabinet. Explanation below said Rule 4 specifies that every case in which a decision, if taken in one Department, is likely to affect the transaction of business allotted to another department, shall be deemed to be a case the subject of which concerns more than one department.

3. It is, accordingly, reiterated that the requirement of completing inter-ministerial consultations in a time-bound manner be ensured in all cases including while formulating or amending policies, guidelines, decisions etc. by Ministries/Departments where such action may impact the transaction of business allotted to other Ministries/ Departments.


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