



अपर सचिव  
मंत्रिमण्डल सचिवालय  
राष्ट्रपति भवन, नई दिल्ली-110004  
ADDITIONAL SECRETARY  
CABINET SECRETARIAT  
RASHTRAPATI BHAWAN  
NEW DELHI - 110004

DR. MRUTYUNJAY SARANGI

Tel: 23012697

D.O. No. 1/50/1/2010-Cab.

July 5, 2010

Dear Sir/Madam,

As you are aware, in cases where proposals are appraised by the Expenditure Finance Committee (EFC)/Public Investment Board (PIB) etc, the notes for the Cabinet/Cabinet Committees are required to be sent after obtaining the approval of the Minister-in-charge and approval of the Minister of Finance.

2. It has been noticed that in some of the notes brought up for consideration of the Cabinet/Cabinet Committees, the approval of the Minister of Finance is not specifically indicated in the main body of the note or the annexures.

3. In view of the above, I am to request you that in all proposals appraised by EFC/PIB, approval of the Minister of Finance may specifically be indicated in the body of the note. Further, the concerned Department in the Ministry of Finance may also specifically indicate while communicating their comments to the sponsoring Ministry/Department whether the comments, being forwarded, have the approval of the Minister of Finance.

4. I shall be grateful, if the above instructions could be disseminated to all concerned for strict compliance.

With regards,

Yours sincerely,

  
(Dr. Mrutyunjay Sarangi) 05/07/2010