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मंत्रिमंडल सचिव
CABINET SECRETARY
NEW DELHI

K. M. CHANDRASEKHAR

Tele: 2301 6696

D.O. No. 1/13/4/2007-Cab.

November 22, 2007

Dear Secretary,

I have noticed that a fairly large number of proposals relating to the signing of Memoranda of Understanding (MoUs) and/or Agreements between various Ministries of the Government of India and the Departments/agencies of the concerned foreign Governments are received for soliciting the approval of the Cabinet or Cabinet Committees often, at the last moment, when there is an 'In and Out' visit by a dignitary, leaving very little time for examination of the proposals and submission before the Cabinet/Cabinet Committees. In a few cases, such proposals had also been received for seeking approval of the Prime Minister under Rule 12 of the Government of India (Transaction of Business) Rules, 1961.

2. In view of the fact that various visits of the foreign dignitaries are planned well in advance and because such MoUs/international agreements require careful examination of the pertinent issues through the process of inter-ministerial consultations, I shall be grateful if you would put in place a mechanism whereby such proposals get placed before the Cabinet/Cabinet Committees in time obviating the need for rushing such proposals at the last moment.

3. I have separately also advised Foreign Secretary on these lines.

With regards,

Yours sincerely,

K.M. Chandrasekhar

(K.M. Chandrasekhar)

To,
All Secretaries to the CIO
(By Name)