



VIJAI SHARMA

Tel: 2301 2697

सत्यमेव जयते

अपर सचिव
मंत्रिमण्डल सचिवालय
राष्ट्रपति भवन, नई दिल्ली - 110004
ADDITIONAL SECRETARY
CABINET SECRETARIAT
RASHTRAPATI BHAWAN
NEW DELHI - 110004

D.O. No. 1/13/4/2007-Cab.

November 06, 2007

Dear Secretary,

Please refer to the D.O. letter No. 1/13/4/2005-Cab. dated 11.02.2005 from the Cabinet Secretary in the context of preparation of notes for the Cabinet/Cabinet Committees. The aforesaid D.O. letter (also available on the Cabinet Secretariat web site cabsec.nic.in), *inter-alia*, stipulates that the notes for the consideration of the Cabinet, the Cabinet Committee on Security (CCS) and the Cabinet Committee on Political Affairs (CCPA) which clearly contain any security related aspects should be sent by the concerned Ministry/Department to the National Security Council Secretariat/NSA for their views before being sent to the Cabinet Secretariat.

2. It has been observed that the above instructions are not being followed strictly by some of the Ministries/Departments.
3. I shall be grateful if you could kindly ensure strict compliance of these instructions.

With regards,

Yours sincerely,

(VIJAI SHARMA)

To,
All Secretaries to Cio
(By Name).