

No.1/50/3/2014-Cab  
Government of India (Bharat Sarkar)  
Cabinet Secretariat (Mantrimandal Sachivalaya)  
Rashtrapati Bhavan

New Delhi, the 1<sup>st</sup> September, 2015

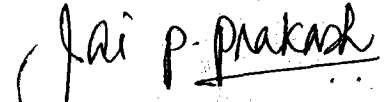
**OFFICE MEMORANDUM**

**Subject: Preparation/submission of notes for consideration of the Cabinet and Cabinet Committees.**

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According to the extant instructions, the Draft Cabinet Notes are being furnished to Prime Minister's Office at the stage of inter-Ministerial consultations itself. In the same light, it has now been decided that the Ministries and Departments send an advance copy of the Draft Cabinet Note to the Cabinet Secretariat also at the time when it is circulated to other Ministries/Departments for comments.

2. These instructions may be noted for strict compliance and dissemination to all concerned.

  
(Jai P. Prakash)  
Additional Secretary

To,

All Secretaries to the Government of India.