

CABINET SECRETARIAT

RASHTRAPATI BHAVAN, NEW DELHI-110004

नं० No.1/13/2/2010-Cab.
No.

दिनांक 04.04.2011
Dated

OFFICE MEMORANDUM

Subject: Timely submission of notes for consideration of the Cabinet on Legislative proposals.


The undersigned is directed to state that approval of the Cabinet is required whenever legislations on any particular subject are to be introduced in the Parliament. Notes for consideration of the Cabinet, in such cases, are brought up by Ministries/Departments concerned with the subject.

2. It has been observed that often, notes submitted for consideration of the Cabinet concerning legislation are forwarded to the Cabinet Secretariat only at the last minute just before these are proposed to be introduced in the Parliament expressing urgency in the matter. Such last minute requests, invariably leave no scope for proper scrutiny of proposals, both in the Cabinet Secretariat and the Prime Minister's Office.

3. It has also been noticed that in some cases, the required inter-ministerial consultations have not been completed and reservations on various aspects of such proposals are expressed in the meeting(s) of the Cabinet. The delay, in processing such proposals, coupled with the non-completion of inter-ministerial consultations, often result in postponement of a decision in the matter.

4. It has, in the light of the above, been decided with the approval of the Prime Minister, that the Ministries/Departments will ensure that any legislative proposal sought to be introduced by them in a particular session of the Parliament, will be sent to the Cabinet Secretariat at least two weeks before the commencement of the session of the Parliament after completing all procedural requirements including requisite inter-ministerial consultations.

5. In view of the above, all Ministries/Departments are requested to plan their activities in such a manner as to ensure compliance with the above directions of the Prime Minister.


(K.L. Sharma)
Director (Cabinet)
Tele: 2301 5802

Secretaries to the Government of India (as per list attached).