**WORK DISTRIBUTION AT AS/JS LEVEL IN CABINET SECRETARIAT**

**(as on 06.11.2026)**

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| Shri Solomon Arokiaraj,<br>Additional Secretary | Ms. Anita Tripathi,<br>Joint Secretary | Cabinet and Cabinet Committees, Working Group of Ministers (WGoM), Election Commission.<br>National Conference of Chief Secretaries |
| | Shri Manoj Kumar Jangir,<br>Deputy Secretary<br>(through Ms. Anita Tripathi,<br>Joint Secretary) | Work relating to Council of Ministers, Govt. of India (Transaction of Business) Rules,1961, Govt. of India (Allocation of Business) Rules,1961, Sectoral Group of Secretaries (SGoS), Gram Swaraj Abhiyaan, Reforms, NITI Aayog, Aspirational Districts Programme (ADP). |
| | Shri Ashish Malhotra,<br>Director | Administration,<br>General Section,<br>Court Case Cell,<br>RTI Cell,<br>Computer Cell,<br>Official Language,<br>Library,<br>Canteen. |
| | Shri Prasanth M S,<br>Deputy Secretary | **Resources**<br>Ministry of Power, Ministry of Coal, Ministry of Environment, Forest and Climate Change, Ministry of Petroleum and Natural Gas, Ministry of New and Renewable Energy, Ministry of Mines.<br><br>**Technology**<br>Department of Biotechnology, Department of Science and Technology, Ministry of Earth Sciences, Department of Scientific and Industrial Research, Ministry of Electronics and Information Technology (MEITY), Department of Telecommunications,<br>Office of the Principal Scientific Adviser. |

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| Shri Rahul Sharma, Additional Secretary | Shri Parthasarathy Bhaskar Devarakonda, Director | **Security and Foreign Affairs**<br>Ministry of Defence, Department of Military Affairs, Department of Defence, Department of Defence Production, Department of Ex-Servicemen Welfare, Department of Defence Research and Development, Ministry of External Affairs, Ministry of Home Affairs, Department of Border Management, Department of Internal Security, Department of States, Department of Official Language, Department of Home, Department of Jammu, Kashmir and Ladakh Affairs, Department of Space, Department of Atomic Energy.<br><br>**Infrastructure**<br>Ministry of Civil Aviation, Ministry of Ports, Shipping and Waterways, Ministry of Road Transport and Highways, Ministry of Railways, Ministry of Housing and Urban Affairs. |
| Ms. Kavita Singh, Joint Secretary | Ms. Namrata Gandhi, Deputy Secretary | Work relating to Appointments Committee of the Cabinet (ACC),<br>Department of Personnel and Training, Department of Administrative Reforms and Public Grievances, Department of Pensions & Pensioners Welfare. |
| | Ms. R. Menaka, Director | **Social**<br>Department of Higher Education, Department of School Education and Literacy,<br>Department of Health and Family Welfare, Department of Health Research, Ministry of Skill Development and Entrepreneurship, Ministry of Culture, Ministry of AYUSH, Department of Pharmaceuticals, Department of Youth Affairs, Department of Sports. |

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| Ms. Nila Mohanan,<br>Joint Secretary | Ms. Sweta Mohanty, Director | **Finance & Economy**<br>Department of Financial Services, Ministry of Corporate Affairs, Department of Investment and Public Asset Management (DIPAM), Department of Economic Affairs, Department of Expenditure, Department of Revenue, Ministry of Statistics and Programme Implementation, Department of Public Enterprises.<br><br>**Commerce & Industries**<br>Department of Commerce, Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Heavy Industries, Ministry of Micro, Small and Medium Enterprises (MSME), Ministry of Steel, Ministry of Textiles, Ministry of Tourism, Ministry of Labour and Employment, Department of Chemicals & Petro-Chemicals.<br><br>**Global Tender Enquiry Cell.**<br><br>**Deregulation Cell** |
| | Ms. R. Menaka, Director | **Rural and Agriculture**<br>Department of Agriculture and Farmers Welfare, Department of Agricultural Research and Education, Ministry of Cooperation, Department of Animal Husbandry & Dairying, Department of Fisheries, Department of Consumer Affairs, Department of Food and Public Distribution, Department of Fertilizers, Ministry of Food Processing Industries, Department of Rural Development, Department of Land Resources, Ministry of Panchayati Raj, Department of Water Resources, River Development and Ganga Rejuvenation, Department of Drinking Water and Sanitation. |
| Ms. Anita Tripathi,<br>Joint Secretary | Shri Prasanth M S,<br>Deputy Secretary | **Welfare**<br>Department of Social Justice and Empowerment, Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Minority Affairs, Ministry of Women and Child Development, Ministry of Tribal Affairs. |

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| | Shri Manoj Kumar Jangir, Deputy Secretary | **Governance**<br>Ministry of Information and Broadcasting, Ministry of Parliamentary Affairs, Ministry of Development of North Eastern Region (DONER), Department of Posts, Department of Legal Affairs, Legislative Department, Department of Justice. |
| Ms. Anita Tripathi, Joint Secretary* | | Vigilance & Complaint Cell (VCC) |
| Shri. Saurabh Kumar Tiwari, Additional Secretary * * | | Directorate of Public Grievances<br><br>Direct Benefits Transfer (DBT) Mission |
| Ms Indra Mallo, Additional Secretary | | National Authority, Chemical Weapons Convention (NACWC) |
| Ms. Deepa Chawla, Joint Secretary $ | | Office of Secretary (Security). |

***** The officer reports to Secretary (Coord)

** The officer reports to Special Secretary. The officer submits files to Secretary (Coord) for the work related to estimation of savings on account of DBT/Aadhaar.

$ The officer reports to Secretary (Security)

#AS (RS) submits files relating to Security and Foreign Affairs through Secretary (Coord)